NARULA INSTITUTE OF TECHNOLOGY

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME(Phase-II)
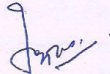
NOTICE

Date: 12-04-2013

NPIU has directed the Chairman, ITU vide their e-mail dt. 07-04-2013, to conduct an internal review of the institutes, to map the progress of TEQIP activities at the institute level. It is also to be noted that a complete report on internal review has to be completed by 25th May 2013 and submit the same duly approved by institute BOG, to SPFU-WB by 31st May, 2013.

In connection to the above a meeting of the Review Committee has been scheduled on **16-04-2013** at **10 A.M.** in the Conference Hall, NIT.

In this regard, a review committee has been framed with the following members as follows:

Sl. No.	Name of Member	Designation
1	Prof.(Dr.) J. K. das	Principal NIT, Chairman-TEQIP
2	Mr. Subhram das	TEQIP Coordinator
3	Prof. Amlan Chakraborti	Nodal Officer Equity Assistance Plan Committee
4	M.R. Kanjilal	Nodal Officer-Academic Committee
5	Dr. Amitava Das	Nodal Officer Training and Research Committee
6	Prof. Chandra Sekhar Sen Majumdar	Nodal Officer-Finance
7	Prof.T.N.Saha	
8	Prof. P.K.Roy	
9	R.P.Duari	

Therefore all the members of the committee are hereby requested to make it convenient to attend the meeting.

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Prof. (Dr.) J.K.Das
Principal, NIT; TEQIP Chairman

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Minutes of the Internal Review Committee meeting held on 16-04-2013 at **10 A.M.** in the Conference Hall, NIT.

Members Present:

Prof.(Dr.) J. K. das	Principal NIT, Chairman-TEQIP
Mr. Arindam Chatterjee	Registrar, NIT
Mr. Subhram das	TEQIP Coordinator
Prof. Amlan Chakraborti	Nodal Officer Equity Assistance Plan Committee
M.R. Kanjilal	Nodal Officer-Academic Committee
Dr. Amitava Das	Nodal Officer Training and Research Committee
Prof. Chandra Sekhar Sen Majumdar	Nodal Officer-Finance
R.P.Duari	
Mr. Niladri Dutta	Jr. Officer Administration

Members Absent:

Prof.T.N.Saha

Prof. P.K.Roy

The Chairman of Review Committee chaired the meeting and commenced the meeting for agenda wise discussion.

The following points were placed for intense discussion and the following resolutions were made:

Agenda 1 (a): Establishing Tie-ups with IITs / NITs

Resolution: After gaining valuable responses from the members it was resolved that to enhance interaction with eminent institutions Tie-ups with IITs/NITs and other such Premier Institutions are to be created. Chairman advised all the Professors/Asst.Professors / Senior faculties of the institution to exercise their personal contacts(if any) with other Professors/Asst.Professors / Senior faculties who are stationed in such Premier Institutes.

Agenda 1(b): Establishing Academic linkages with Industries:

Resolution: It was resolved that enhanced interaction with industry committee should execute all the activities that are permissible under this head as far as applicable. Chairman advised that faculties from each department must visit industries and also take initiative to invite industry experts on a regular basis and discuss about the prospects of the institution with them. Chairman also advised that the potentials of the institution as a whole can be shared with the industries and Vice-Versa. Institute must also find ways to highlight it's capabilities and strong areas by which it can serve and benefit the industry in different ways. It was also resolved that more emphasis must be given on Joint Research & Development projects with a view to increase collaboration with industries.

Agenda 1 (c): Faculty training (subject domain, Pedagogy)

Resolution: Chairman advised to send the batch of Faculty members who would be available for attending the Pedagogy Training for:

- Summer vacations   (Even semester end 2012-13)
- Winter vacation   (Odd Semester end 2013-14)
- Summer vacation   (Even semester end 2013-14)

Agenda 1 (d): Finishing School and Student Support Programmes:

Resolution: It was resolved that after the successful execution of Soft Skill Development Training for all B. Tech. 3rd year students , such professional training programmes must be extended to the students of all years i.e 1st year, 2nd year along with pre and Final year students. as per the revised directive from NPIU/SPFU-WB.

With linkage to the above agenda Chairman suggested that the following activities can also be exercised for benefiting the students –

I. A general awareness regarding TEQIP can be made highlighting all such activities which are specifically designed for developing students.

II. Students must be motivated to take part in Technical Competitions/ participate in Educational Quizes/ get exposed to New Technologies and the like as and when such events are publicized.

Agenda 1 (e): Virtual Classroom

Resolution: All the members unanimously reached to a consensus that each department should send a quotation of required items to setup the virtual classroom to the Managing Trustee.

Agenda 2: Increasing IRG of the Institute

Resolution: Keeping note of the suggestion made by Performance Auditor Prof. P. A. Kulkarni, Chairman advised that experienced faculties of Engineering Departments along with a group of students can take contract for a particular project from an industry and help to serve the industry and solve specific problems. Such initiatives will increase student's know how about the current industry scenario and such initiate will add a new milestone regarding Industry Institute Collaboration .

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Prof. (Dr.) J.K.Das
Principal, NIT; TEQIP Chairman