NARULA INSTITUTE OF TECHNOLOGY

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MINUTES of the 3rd meeting of 2016 of Board of Governors (BOG), Narula Institute of Technology held on 22nd October, 2016 (Saturday) at 3.00 pm in the Conference Room of Narula Institute of Technology, 81 Nilgunj Road, Agarpara, Kolkata – 700 109.

Members Present

Prof. (Dr.) S. M. Chatterjee	- Chairman
Prof. (Dr.) Vir Singh,	- UGC Nominee
Prof. (Dr.) Phalguni Gupta,	- AICTE Nominee
Prof. (Dr.) Tapas Kumar Bhattacharya,	- State Govt. Nominee
Prof. Sanjit Sethua	- Ex-Officio Member
Mr. Harsh Kumar Jha	- Member from Industry
Mr. Taranjit Singh, Trust	- Trust Member
Mr. Haranjit Singh	- Trust Member
Prof. (Dr.) Asit Guha	- Trust Nominee
Mr. U S Mukherjee	- Trust Nominee
Prof. (Dr.) B K Medya	- Member (Teacher's Representative)
Mr. Sudhangshu Sarkar	- Member (Teacher's Representative)
Prof. (Dr.) M R Kanjilal	– Member Secretary

Member Absent

Prof. (Dr.) Anish Deb	- WBUT Nominee
Prof. (Dr.) K K Chowdhury	- Member Educationist
Prof. (Dr.) S. Dasgupta,	- Ex-officio Member

Sardar Jodh Singh	- Trust Member
Mr. Simarpreet Singh	- Trust Member
Mr. Amrik Singh	- Trust Member
Mr. S. S. Datta Gupta	- Trust Nominee
Prof. (Dr.) Manoj Mitra,	- Invitee - TEQIP Mentor

To start with, the Chairman welcomed the members present and officially commenced the meeting for agenda wise discussion.

Leave of absence has been granted to all absentees.

Mandatory Items

Agenda – 1.0
To confirm & approve minutes of 2nd BOG of 2016.

Resolution
Minutes of the 2nd BOG meeting of 2016 which has been circulated earlier was placed and approved.

Agenda – 1.1
To note and ratify action report pursuant to proceedings of the 2nd BOG of 2016.

Resolution
After thorough observation and discussion in the meeting, the action taken report of the last meeting was approved.

Regulatory Items

Agenda – 1.2
To report Audited Statement (Statutory Audit) and appointment of external Auditor. shortfall/deficiencies

Resolution
Audited Report was placed and noted. No shortfall/deficiencies was observed by Mr T K Bandopadhyay(External Auditor).

Agenda – 1.3
To report Admission status of current year.

Resolution
Admission status of current year was placed; Members appreciated the status of UG admission. But they also discussed the continuing trend of poor admission in M.Tech (Except Structural Engineering) and MCA program. Members also opined that the current diminishing trend of PG admission is a common phenomenon all over the country.

Agenda – 1.4
To report on Anti Ragging Preventive measures and cases registered, if any.

Resolution
It was noted that no ragging activity has been registered.

Agenda – 2
To discuss about NBA/NAAC accreditation status.

Resolution
BOG appreciated the news that the Institute has received NBA accreditation in all the recently applied programmes, i.e. M.Tech in CSE, ECE, EE and B.Tech CSE.

Agenda – 3
To note Joining & Resignation since last BOG meeting

Resolution

Joining & Resignation since last BOG was placed and noted.

Agenda – 4
To discuss sharing of resources with others.

Resolution
Institution of Engineers utilize our laboratory resources for conducting AMIE examinations. Testing of concrete materials are being done at the Civil Engineering laboratories.

Agenda – 5
Discussion on increased links with industry and commerce.

Resolution

The detail report on Industry – Institute Interactions (e.g. Industrial Seminar, Expert Lecture, Industry visit, Corporate Pulse, Entrepreneurship Awarness Program, Start-up Programs etc) has been placed and appreciated by the members.

Agenda - 6
Assessment of academic performance based on Even Semester Results

Resolution
Even semester result as placed by Academic Council meeting was discussed in brief and noted.

Agenda – 7
Any other point.
A detail report about the Extra & Co- Curricular activities held through different Cells (Women's Cell, Entrepreneurship cell etc), NSS unit & different clubs under SLC has been placed. In addition to the academics these activities help to reach to the Vision of the Institute. Members advised to place the Vision and Mission of the Institute in the next BOG meeting..

Book: 2

To consider the overall progress of TEQIP phase II Sub-Component 1.1

Agenda -1
Status of procurement activity under the aegis of TEQIP Phase-II.

Resolution
The coordinator informed the BOG members that hard copy books for engineering and science disciplines, different software like Caspoc, Staad, Sactac, Catia etc and e-journals are in process and would be procured very soon. Members advised to note the usage of different procurement items.

Agenda - 2
To consider the progress of financial expenditure status along with present status of fund available.

Resolution

The coordinator informed that the total TEQIP expenditure was Rs. 462.6563. Lakh. out of 600 lakh till 30.09.2016. The rest amount includes in committed expenditure (71.176 Lakh) and expenditure in pipeline (70.166 Lakh).

Agenda -3

Development activities under TEQIP from the date of the last BOG meeting.

Resolution

It was informed to all members of BOG about the faculty attendance in different conferences, seminars and faculty development programs in different institutes. The coordinator also informed about different in house programmes organized by different departments including one International conference held at institute. Coordinator also informed about the in house staff development programme which was exclusively for technical assistants and accounts staff. It was also informed that special lectures were arranged for the students by the external experts. It was praised by all BOG members.

Agenda -4

To consider the ratification and approval of all the proposals/activities under Assistantship/FSD/IIIC/Capacity Development/Student Support Reforms and IOC category.

Resolution

All the pending applications were approved by BOG.

(Dr M R Kanjilal)
Principal