

NARULA INSTITUTE OF TECHNOLOGY

MINUTES of the 1st BOG meeting of 2015 of Narula Institute of Technology held on 27th January 2015 (Tuesday) at 12.00 noon in the Conference Room of JIS Group (Head Office), “Dwarka”, 7 Sarat Bose Road, Kolkata – 700020.

Member Present

Prof. (Dr.) S M Chatterjee	-	Chairman
Dr. S. Dasgupta	-	Member, DTE Govt. of WB
Prof. (Dr.) T. K. Bhattacharya	-	Member, State Govt. Nominee
Prof. (Dr.) Phalguni Gupta	-	Member, AICTE Nominee
Mr. Taranjit Singh	-	Trust Member
Mr. Haranjit Singh	-	Trust Member
Mr. R. N. Lahiri	-	Member, from Industry
Mr. Harsh Kumar Jha	-	Member, from Industry
Prof. (Dr.) K K Chowdhury	-	Member, Educationist
Prof. (Dr.) Asit Guha	-	Member
Mr. U. S. Mukherjee	-	Member
Prof. (Dr.) B K Medya	-	Member, Teacher’s Representative
Mr. Priyabrata Guha	-	Member, Teacher’s Representative
Prof. (Dr.) M. R. Kanjilal	-	Member Secretary

Leave of absence was granted to

Sardar Jodh Singh	-	Trust Member
Mr. Amrik Singh	-	Trust Member
Ms. Jaspreet Kaur	-	Trust Member
Prof. Anish Deb	-	Member (WBUT nominee)
Mr. S S Dutta Gupta	-	Member
Director ERO, AICTE	-	Member

To start with, the Chairman welcomed the members present and officially commenced the meeting for agenda wise discussion.

Agenda – 0.1:Opening of the meeting and Introduction of new members

Chairman BOG confirmed the composition and existence of quorum in the said meeting in consultation with the concerned members and formally welcomed all the present members of the BOG and requested all for self introduction.

Leave of absence was granted to all absentees.

Mandatory Items

Agenda –1.0 : To confirm & approve minutes of 37th meeting of BOG dated 30th August 2014 :

Resolution

Minutes of the 37th BOG meeting dated 30.08.2014 was placed and approved.

Agenda 1.1 : To note and ratify action report pursuant to proceeding of the 37th meeting dated 30.08.2014

Resolution

After careful observation and discussion in the meeting the Action Taken Report of the last meeting was approved.

Regulatory Items.

Agenda – 1.2 : To report on Anti Ragging Preventive measures and cases registered

Resolution :

Principal intimated that there is no incident of ragging reported since last BOG.

Agenda : 1.3 To note the placement record of 2015 pas out batch

Resolution :

Placement records of 2015 was placed before the BOG members. It has also been decided to arrange training programme for students and to take up initiative for leading companies outside West Bengal for training and placement purpose. It is suggested to arrange special classes by industry experts.

Agenda : 2 : To discuss the forthcoming NBA visit for the eligible courses B.Tech CSE,M.Tech - CSE, ECE, EE Power system

Resolution :

Principal informed that the proposed date of NBA visit have been communicated to NBA Office and final dates of visit yet not obtained.

Agenda : 3 To discuss the preparatory arrangements for UGC Autonomy visit

Resolution :

Principal informed that Eastern Regional Office, UGC has communicated that the Autonomy visit dates shall

Agenda – 4 : To note the status of NBA Accreditation in the B.Tech course ECE, EE, CE, & IT, NAAC Accreditation and International Conference on Computational Advancement in Communication, Circuits & System.

Resolution :

Principal informed the members that NIT has awarded the “B” grade certificate under NAAC accreditation. Four B.Tech streams, (ECE, EE, IT and CE) have obtained NBA accreditation. She also placed the brief report of International conference which was held during 30th October to 1st November, 2014.

Agenda : 5 – To note joining & Resignation since last BOG meeting.

Resolution :

Report has been placed before the members for notification.

Agenda : 6 – Report on different activities under student life center since last BOG meeting.

Resolution :

Report of events organized by SLC on different activities has been placed before the BOG members for careful notification and members appreciated the activities under SLC.

Agenda : 7 – Report on restructuring in Institutional Academic Council and different Institutional committees.

Resolution :

Principal informed about the restructuring of the institutional Academic Council along with different Institutional committees and placed it for consideration.

Agenda : 8 - To approve the Holiday List and academic calendar 2015

Resolution :

The Holiday list and academic calendar 2015 was placed before the BOG members and approved the same.

Agenda : 9 : To note the specific achievements in the current academic year and projection for the next academic year.

Resolution

The details have been placed before the BOG members. It has been decided to delete the word “fetch” from the proposed planning.

Agenda : 10 – Report on reformation in Academic/Administration/Training & Placement /R&D/IRG to overcome the poor ambience.

Resolution:

Principal informed the members about the steps taken for the betterment at present ambience which includes the special classes for communicating language and basic computer skill for the non-teaching staff members.

Agenda : 11 : Discussion on Tools and Technology, syllabus (Beyond syllabus)

Resolution :

The detail report has been placed about the Tools and Technologies used beyond the syllabus

Agenda : 12 – Report of removal of obsolesce in faculty/staff/infrastructure/ Technology-Learning.

Resolution :

Principal informed about the E-waste Management details before the BOG members for record.

Agenda : 13 Development of compliancy & proficiency in knowledge/ Information, functional practice skill/professional/corporatism/connectional/ Relevance accountability of faculty/graduates weak in functional practice.

Resolution

Principal informed about the special measure for development in regard to compliancy, proficiency in knowledge/information and functional practice.

Agenda : 14 – Presentation of full fledge budget as significant master budgetary system/policies and notes on accordingly.

Budget was placed and unanimously approved.

Agenda : 15 : Any other point.

Mr. Harsh Kr. Jha, advised to arrange industrial visit for students to gather knowledge about industrial activities. He expressed his willingness to interact with the students about the industry related activities for 1st year to 4th year students and chairman appreciated the same.

Book:2

Agenda 1- Action Taken Report on resolutions taken in the last BOG meeting held on 30.08.2014.

Resolution: Chairman TEQIP read out the action report of resolution taken in the last BOG meeting (TEQIP).

Faculty members presented papers in their subject area and for research competence up graduation, showing more activity to attended FDP, workshop, training, seminars .In International Conference Four nos. of Papers have been presented by students.

Agenda 2- To report on the performance Report of TEQIP activities as per "12th key Performance Indicators."

Resolution: Narula Institution of Technology achieved "12th key performance Indicators". All other activities were noted and accepted by all.

Agenda 3- Status Of procurement activity under the aegis of TEQIP Phase II.

Resolution: The procurement plan of E Journals & software, E Books accepted by BOG – Chairman (TEQIP).

Agenda 4- To consider the progress of financial expenditure status along with present status of fund available.

Resolution: Total fund received 340 lakh, utilized 250 lakh.

Agenda 5- Collaboration with Industries and Institutes and progress of IIPC cell.

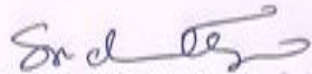
Resolution: Industrial visit at Dhapa Water Treatment plant by the students of Electrical Engineering department.

Agenda 6- Student development under Equity Assurance scheme and finishing school.

Resolution: Aptitude classes, Remedial classes , Conducted Industry ready programme for all final/ pre final year students departments.

Agenda 7-To Consider the ratification and approval of all the proposals/ activities under Assistantship/FSD/IIC/Capacity development/Student Support Reforms and IOC Category.

Resolution: All proposals were approved by BOG Chairman.


Prof. Dr. S. M. Chattarjee
BOG-Chairman
Chairman
Board of Governors
Narula Institute of Technology
Distribution : To all members of BOG.