

## NARULA INSTITUTE OF TECHNOLOGY

**MINUTES** of the 4th BOG meeting of 2015 of Narula Institute of Technology held on 20<sup>th</sup> November 2015 (Friday) at 1.00 pm in the Conference Room of NIT.

### **Member Present**

Prof. (Dr.) S M Chatterjee	-	Chairman
Dr. S. Dasgupta	-	Member, DTE Govt. of WB
Prof. (Dr.) T. K. Bhattacharya	-	Member, State Govt. Nominee
Prof. (Dr.) Phalguni Gupta	-	Member, AICTE Nominee
Mr. Taranjit Singh	-	Trust Member
Mr. Haranjit Singh	-	Trust Member
Mr. Amrik Singh	-	Trust Member
Ms. Jaspreet Kaur	-	Trust Member
Mr. R. N. Lahiri	-	Member, from Industry
Mr. Harsh Kumar Jha	-	Member, from Industry
Prof. (Dr.) K K Chowdhury	-	Member, Educationist
Prof. (Dr.) Asit Guha	-	Member
Mr. U. S. Mukherjee	-	Member
Prof. (Dr.) B K Medya	-	Member, Teacher's Representative
Mr. Sudhangsu Sarkar	-	Member, Teacher's Representative
Prof. (Dr.) M. R. Kanjilal	-	Member Secretary

### **Leave of absence was granted to**

Sardar Jodh Singh	-	Trust Member
Prof. Anish Deb	-	Member (WBUT nominee)
Director ERO, AICTE	-	Member
Mr S S Duttgupta	-	Member

To start with, the Chairman welcomed the members present and officially commenced the meeting for agenda wise discussion.

### **Agenda - 0.:Opening of the meeting and Introduction of new members**

Chairman BOG confirmed the composition and existence of quorum in the said meeting in consultation with the concerned members and formally welcomed all the present members of the BOG and requested all for self introduction.

Leave of absence was granted to all absentees.

### **Book:1**

### **Mandatory Items**

**Agenda -1.0 : To confirm & approve minutes of 3<sup>rd</sup> meeting of 2015 of BOG dated 27<sup>th</sup> August, 2015:**

**Resolution**

Minutes of the 3<sup>rd</sup> BOG meeting of 2015 dated 27.08.2015 was placed and approved.

**Agenda 1.1 : To note and ratify action report pursuant to proceeding of the 3<sup>rd</sup> meeting of 2015 of BOG dated 27<sup>th</sup> August, 2015:**

**Resolution**

After careful observation and discussion in the meeting the Action Taken Report of the last meeting was approved.

**Regulatory Items.**

**Agenda - 1.2 :** To report on Anti Ragging Preventive measures and cases registered

**Resolution :**

Report on Anti Ragging measures for current and upcoming session was placed and BOG appreciated Institute's initiative for making the Institute Ragging Free Campus. There was no case of Ragging registered.

**Agenda - 1.3** To note on status of admission, shortfall, and vacancies analysis of merits admitted in HS/WBJEE (Main) / Direct Admission / Management quota and lateral entry.

- No. of student admitted Male/Female
- To note on Domicile status

**Resolution :**

Admission report was placed and BOG appreciated the performance of B.Tech courses excepting EIE programme. Although the board opined that admission of PG Courses should be improved. The male & female ratio and Domicile status of students was noted.

**Agenda - 1.4** To note the Internal Resource Generation

Resolution: The IRG was placed and noted. However it was suggested to improve the IRG through more consultancy work.

**Agenda : 1.5 To note the placement record of 2015 pas out batch**

**Resolution :**

Placement records of 2015 have been placed before the BOG members. Training programme of MCA students at IISRO was noted and appreciated by BOG. Special classes as arranged by industry experts and BOG member Mr R N Lahiri were also appreciated.

**Agenda : 2 : To discuss the forthcoming NBA visit for the eligible courses B.Tech CSE,M.Tech - CSE, ECE, EE Power system**

**Resolution :**

Principal informed the proposed date of NBA visit have been communicated to NBA Office thrice but final dates of visit yet not obtained. BOG suggested taking continuous follow up with NBA Delhi on an urgent date.

**Agenda : 3 – To note joining & Resignation since last BOG meeting.**

**Resolution :**

Report for joining and resignation was placed before the members for notification.

**Agenda : 4 – Report on different activities under student life center since last BOG meeting.**

**Resolution :**

Report of events organized by SLC on different activities has been placed before the BOG members for careful notification and members appreciated the activities under SLC.

**Agenda : 8 - To approve the Holiday List and academic calendar 2016**

**Resolution :**

The Holiday list and academic calendar 2016 was placed before the BOG members and approved the same.

**Book:2**

To consider the overall progress of TEQIP phase II Sub-Component 1.1

**Agenda : Action Taken Report on resolutions taken in the last BOG meeting held on 27.08.2015 (Book -2).**

**Resolution:** Action Taken Report was read and confirmed.

**Agenda 2: To report on the performance Report of TEQIP activities as per "12 key Performance Indicators."**

**Resolution:** TEQIP coordinator informed the members that Narula Institute of Technology has achieved "12 key performance Indicators" and it was appreciated by all members.

**Agenda 3: Status Of procurement activity under the aegis of TEQIP Phase II.**

**Resolution:** The procurement plan of E- Journals, software & E Books was presented and accepted by Chairman.

**Agenda4: Collaboration with Industries and Institutes and progress of IIPC cell.**

**Resolution:** Principal gave a detailed presentation about IIPC activities. It was suggested to strengthen its activities. Principal informed that many CEOs and HR Heads from different Top-Notch companies were invited for interacting with the students in the seminar.

**Agenda5: Student Development under Equity Assistance Scheme and Finishing School**

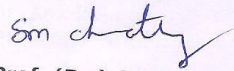
**Resolution:** Principal pointed out the different activities under Finishing School like aptitude classes, remedial classes, conduct of Industry ready programme were organized for all final/pre final year students. It was praised by the members.

**Agenda 6: Resignation of Mr Pinaki Banerjee, office staff under TEQIP and appointment of Mr Partha Ghosh for the same post.**

**Resolution:** Principal informed the Board that Mr Pinaki Banerjee has resigned from the post of office assistant. It was noted that Mr Partha Ghosh is appointed for the same post.

**Agenda 7: To Consider the ratification and approval of all the proposals/ activities under Assistantship/FSD/IIIC/Capacity development/Student Support Reforms and IOC Category**

**Resolution:** All the pending applications were approved by BOG.



**Prof. (Dr.) S M Chatterjee  
Chairman**