



NARULA INSTITUTE OF TECHNOLOGY

MINUTES of the 3rd Meeting of Board of Governors of Narula Institute of Technology held on 27th August, 2015, (Saturday) at 12 noon in the conference room of JIS Group at 7 No Sarat Bose Road, Kolkata-20

Members Present

- Prof. (Dr) S. M. Chatterjee - Chairman
- Prof. (Dr) Tapas Kumar Bhattacharya
- Prof. (Dr.) Phalguni Gupta
- Mr. R.N.Lahiri
- Mr. Harsh Kumar Jha
- Prof. (Dr.) K K Chowdhury
- Mr. Taranjit Singh
- Prof. (Dr.) Asit Guha
- Prof. (Dr.) B. K. Medya
- Mr. Sudhangshu Sarkar
- Prof.(Dr.) M. R. Kanjilal - Member Secretary

Members Absent

- Dr S. Dasgupta
- Prof. (Dr) Anish Deb
- Sardar Jodh Singh
- Mr Haranjit Singh
- Mr. Amrik Singh
- Ms Jaspreet Kaur
- Mr. Shib Shubrha Dutta Gupta
- Mr. U. S. Mukherjee

To start with, the Chairman welcomed the members present and officially commenced the meeting for agenda wise discussion.

Agenda – 0: Opening of the meeting and Introduction of new members

Chairman BOG confirmed the composition and existence of quorum in the said meeting in consultation with the concerned members and formally welcomed all the present members of the BOG and requested all for self introduction.

Leave of absence was granted to all absentees.

Mandatory Items

Agenda –1.0:

To confirm & approve minutes of 2nd BOG meeting of 2015 dated 25th April, 2015.

Resolution:

Minutes of the 2nd BOG meeting of 2015 dated 25th April, 2015 was placed and approved.

Agenda 1.1 :

Status of affiliation from AICTE and WBUT for the academic year 2015-16

Resolution:

Status of affiliation and approval was noted.

Agenda – 1.3 To note and ratify action report pursuant to proceeding of the 2nd meeting of 2015 dated 25th April, 2015 (Attached as Annexure-1)

Resolution

After careful observation and discussion in the meeting the Action Taken Report of the last meeting was approved.

Regulatory Items.

Agenda – 1.4 : To report on Anti Ragging Preventive measures and cases registered

Resolution :

Principal intimated that there is no incident of ragging is reported since last BOG.

Agenda – 1.5 To note on status of admission, shortfall, and vacancies analysis of merits admitted in HS/WBJEE (Main) / Direct Admission / Management quota and lateral entry.

Resolution :

Admission status of 2015 was noted.

Agenda – 1.6 To note the placement record of 2014-15 batch.

Resolution :

Placement records 2015 was placed and noted by the BOG members.

Agenda – 2 To note the status of Autonomy received by UGC & WBUT and discussion on forthcoming activities.

Resolution : BOG appreciated the management for conferment of Autonomous status by UGC and MAKAUT. It was decided to conduct 1st year semester examination under Autonomous system.

Agenda – 3 To discuss the forthcoming NBA visit for eligible courses B.Tech CSE, M.Tech CSE, ECE, EE-Power System

Resolution :

Principal informed that the proposed date of NBA visit have been communicated to NBA Office and final dates of visit yet not obtained.

Agenda – 4 To note on assessment of academic performance of the students based on Even semester result for the period 2014-15 along with supplementary/ drop out in the WBUT examination.

Resolution: Even semester result analysis was presented and noted.

Agenda – 5 To note Joining & Resignation since last BOG meeting

Resolution :

Report has been placed before the members for notification.

Agenda – 6 Report on different activities under Student Life Center since last BOG meeting

Resolution :

Report of events organized by SLC on different activities have been placed before the BOG members for careful notification and members appreciated the activities under SLC.

Agenda – 7 Report on planning for weaker students and advanced learners

Resolution

Result analysis of diagnostic test for 1st year students and remedial class schedule for weaker students (special class) has been placed before the members.

Training under ISRO-IIRS Outreach Programme for advance learners has been reported to the members.

Agenda - 8 Any other point.

Resolution

Special classes have been arranged on subject domain for the students to appear in GATE Examination and other competitive examination has been reported.

Book:2

To consider the overall progress of TEQIP phase II Sub-Component 1.1

Agenda 1: Action Taken Report on resolutions taken in the last BOG meeting held on 25.04.2015 (Book -2).

Resolution: Action Taken Report was read and confirmed.

Agenda 2: To report on the performance Report of TEQIP activities as per "12 key Performance Indicators."

Resolution: TEQIP coordinator informed the members that Narula Institute of Technology has achieved "12 key performance Indicators" and it was appreciated by all members.

Agenda 3: Status Of procurement activity under the aegis of TEQIP Phase II.

Resolution: The procurement plan of E- Journals, software & E Books was presented and accepted by Chairman.

Agenda 4: To consider the progress of financial expenditure status along with present status of fund available

Resolution: Principal informed the members that this year total fund received was Rs 3.40 crores and Institute has utilized Rs. 2.49 crores.

Agenda5: Collaboration with Industries and Institutes and progress of IIPC cell.

Resolution: Principal gave a detailed presentation about IIPC activities. It was suggested to strengthen its activities. Principal informed that many CEOs and HR Heads from different Top-Notch companies were invited for interacting with the students in the seminar.

Agenda6: Student Development under Equity Assistance Scheme and Finishing School

Resolution: Principal pointed out the different activities under Finishing School like aptitude classes, remedial classes, conduct of Industry ready programme were organized for all final/ pre final year students. It was praised by the members.

Agenda 7: Resignation of Mr Suvodeep Ghosh, office staff under TEQIP and appointment of Mr Pinaki Banerjee for the same post.

Resolution: Principal informed the Board that Mr Suvodeep Ghosh has resigned from the post of office assistant. It was noted that Mr Pinaki Banerjee is appointed for the same post.

Agenda 8: To Consider the ratification and approval of all the proposals/ activities under Assistantship/FSD/IIIC/Capacity development/Student Support Reforms and IOC Category

Resolution: All the pending applications were approved by BOG.

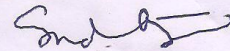
Agenda9: To plan and requisition of fund for extension of TEQIP grant.

Resolution: It was resolved that new plan for requisition of fund for extension of TEQIP grant should be sent to SPFU urgently.

The meeting ended with vote of thanks to the chair.



M R Kanjilal
Principal, NIT



Approved by-
Prof. (Dr.) S M Chatterjee
Chairman – Board of Governors