

NARULA INSTITUTE OF TECHNOLOGY
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November 30, 2012

MINUTES of the 32nd Emergent BOG meeting of Narula Institute of Technology held on 29th November, 2012 (Thursday) at 3.00 p.m. in the Conference Room of NIT, 81, Nilgunj Road, Agarpara, Kolkata – 700109.

Members Present

Prof. (Dr.) S.M. Chatterjee	-	Chairman
Dr. S. Dasgupta,	-	Member
Prof. (Dr.) T. K. Bhattacharya	-	Member
Mr. Taranjit Singh	-	Member
Prof. (Dr.) Asit Guha	-	Member
Prof. Dr. M. R. Kanjilal	-	Member
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Mr. U. S. Mukherjee	-	Member
Prof. (Dr.) J. K. Das	-	Member Secretary
Mr. T. K. Basu	-	Invitee, Mentor SPFU
Mr. Subhram Das	-	Invitee (TEQIP Co-ordinator)
Mr. Arindam Chatterjee	-	Invitee Registrar (Acting)

Members Absent

Dr. B. L. Rama	-	Member.
Sardar Jodh Singh	-	Member
Mr. Haranjit Singh	-	Member
Mr. Amrik Singh	-	Member
Mr. R. N. Lahiri	-	Member

To start with, the Chairman welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were adopted after detail deliberation.

Minutes of the last 30th Emergent BOG meeting held on 14th July, 2012 in the Conference Room of Corporate Office, JIS Group, Dwarka Building, 7 Sarat Bose Road, Kolkata – 700020 has been discussed and accepted by the Members.

Actions Taken Report on the resolutions of the last BOG meeting dated 14th July 2012 have been circulated and presented for the consideration of BOG members. Members accepted the progress on actions taken against the resolution of the last meeting.

Agenda – 1 : Overall progress of TEQIP Sub-component 1.1.

1.a). Revision of Institutional Project Budget for TEQIP Sub-Component 1.1.

Resolution : Co-ordinator, TEQIP Phase-II described the strategies behind the enhancement of allotment on each soft component and budget parameters in the revised budget to the BOG members.

BOG advised the Chairman TEQIP Phase II to provide additional allotments in teaching weak students under the aegis of Finishing School by curtailing the budget of FSD. They also advised to form a Corroborative Action Plan to substantiate the revised budget and send a copy of the same to the Chairman BOG and the Head, SPFU at the earliest. (Copy of revised budget attached as **Annexure – A**).

Progress on UGC Autonomy

Member Secretary informed the members that –

- The college has submitted its proposal to UGC, New Delhi for grant of Autonomy (both UGC format and WBUT format) through West Bengal University of Technology vide letter No.NIT/11/WBUT/PRIN/005 dated 23.12.2012.
- The UGC vide Ref. No.8-485/2011(CPP-I/C) dated 9.12.2011 and Ref.No.8-485/2011 (CPP I/C) Dated 3.9.2012 has included the College under Sec.2(f) and 12(B) of UGC Act, 1956 and henceforth we may consider ourselves eligible for Central assistance from UGC in future.
- West Bengal University of Technology has already visited to the campus of Narula Institute of Technology, 81 Nilgunj Road, Agarpara, Kolkata – 700 109 on 29.09.2011 and forwarded the applications to UGC for further processing.

Programme on NBA Accreditation

Member Secretary has informed BOG members that College has identified the following UG and PG Courses for NBA accreditation phasewise for application with the required processing fees to be disbursed from TEQIP grant.

- B. Tech in Computer Science and Engineering
- B. Tech in Information technology
- B. Tech in Electronics and Communication Engineering
- B. Tech in Civil Engineering
- B. Tech in Electrical Engineering
- M. Tech in Electronics and Communication Engineering.

As a pre-requisite of achieving the status **BOG also advised** to conduct the meeting of the statutory committee like, Academic Council, BOS and Awareness Seminar as per the requirement of the institute.

As per the guidelines of SPFU and NPIU, **BOG advised** institute authority to provide non-GATE Scholarship by keeping the overall objective of providing GATE scholarship of AICTE unchanged for PG engineering programmes with an eye to increase the enrolment in the next academic years.

BOG advised the Principal to create a Learning Resource Development Centre for Engineers (LRDCE) and to take care of all different levels development programmes viz. knowledge and skilled based preferably outside the classroom environment to enable the students to enjoy a shop-floor level training/learning experience for better outcome.

BOG shows its concern about increasing the employability of graduates and advised to increase the activity of IIIC Cell through our Industry Institute Partnership Programmes both inhouse and elsewhere outside the present institution.

It is also decided that in order to increase the employability of engineering graduates, the feed back of the industry personnels at all levels will be taken by engaging the industry personnels in the panel of interviewers for grand viva, seminars of different departments to measure common weaknesses while mapping the remedial measures.

To emphasize the demonstration to students about basic tools of different labs specifically for the first year, it is advised to create a manual titled with "Familiarization of different parts in the laboratories" for better results.

BOG advised to arrange pedagogy training programmes for new and existing faculty members at least twice in a year as a mandatory development initiatives to be arranged by the experts if NITTTR or similar organizations of national repute.

To facilitate the research minds amongst students and creating and developing interests for doing R & D work in premier research environments, **it is resolved** and recommended by BOG to find out some research organizations by the Institute for sending advanced and motivated students for exploring their minds.

BOG also advised to form Innovation & Creativity Cell as soon as possible.

Mentor, Dr. T. K. Basu, reflected on some deficiencies/problems reported during his visit at NIT.

BOG advised to eradicate deficiencies/problems noted by the Mentor, SPFU at the earliest possible time.

1.b) To consider the norms for providing teaching and research assistantship to new and existing PG students.

Resolution : BOG accepted the revised budget for teaching and research assistantship to new and existing PG students. However, they advised to monitor the enhancement of enrolment in the PG courses in few next years as suggested under PIP TEQIP Phase II.

1.c) To consider the norms for Academic Support for weak students through Finishing School.

Resolution : It is reported that the institute has already taken the diagnostic test for all 1st year students with an eye to select of weak students. The list has been prepared and the remedial classes has already been started by the Faculty Members for the first year B.Tech students by the faculty members of different departments.

BOG also advised to arrange similar remedial programmes, specialized trainings, soft skill programmes for 2nd & 3rd year B.Tech students also.

1.d) To consider the proposals of faculty members for paper presentation in Seminars and Conferences of National level in India.

Resolution : BOG approved the proposals and budget of Dr. Sumit Nandy, Dr. Rupa Bhattacharya, Mr. Nikilesh Sil for the paper presentation in national level after confirmation of purpose and approval of the Institutional TEQIP Committee and FSD Section. BOG also approved the expenditures incurred for operation and function of TEQIP Committees; as well as organizing campus interviews from incremental operating costs of TEQIP fund.

In this connection, BOG resolved that all full time faculty and staff members of the Institute can submit their proposals for paper presentation (not for training) to the TEQIP Section/FSD Committee as and when accepted by the Organizing Committee of the event. No frequency of such submission has been fixed by the BOG in a particular year to encourage the employees of the Institute in further research and paper presentation.

BOG scrutinized the proposal of Seminar related to "Arsenic in water – It's effect control and waste management" and advised to apply for TEQIP grant through Civil Engineering Department as the same is matching with the subjects of Civil Engineering Department only.

It is further advised by BOG, to resend the proposal of Mrs. Sandhya Pattanayak, Asst. Professor, ECE with substantial documents to SPFU, West Bengal along with a statement of Specific Contributions of Mrs. Pattanayak in departmental and institutional development for approval of NPIU and MHRD, Govt. of India.

1.e) Any other point.

BOG advised to formulate the norms for foreign visit in the academic committee of the institute under FSD which will be applicable for all further occasions under the grant of TEQIP Phase II.