

Mentoring System

The scheme is adapted for the value additions to the students like –

- Bridging the gap between the teachers and students.
- Creation of a better environment in college, where students can approach teachers for both educational and personal guidance.
- Enhancement of knowledge base for both teachers and students alike, due to effective two-way communication.
- Awareness and support to students for GATE, GRE, CAT, ISRO, SAIL, NAL, HAL, NTPC, BSNL, DRDO, BARC, and other Govt. & PSUs examinations.
- Motivation for higher studies and entrepreneurship.
- Advice and support for improvement in academic performance.

Ongoing process:

- Regular meetings are held between mentor and mentee.
- A report card is maintained for each student.
- The report card has both personal and academic data.
- Students are allowed to approach the mentor for both academic & personal problems.
- Personalized professional /career advice is given to the mentee.

MasterCard of Mentorship

Narula Institute of Technology
81, Nilgunj Road, 1, Agarpara, 3, Kolkata-700109
AICTE APPROVED

MASTER CARDS OF MENTORSHIP

Name of the Mentor: _____ Department: _____

Card No.	Card Title No.
Name of the student	Mobility No.
Date of Birth	E-mail
Home Contact	Registration No.
Guardian Name	Sex
Home Contact Address	Branch
Name of the Guardian	Year
Local Address	Diploma Score, if any
Medium of education (10 th)	Medium of education (12 th)
Name of School (10 th)	Name of School (12 th)
Year of Passing	Year of Passing
Address	Address
Score	Score
Any academic achievements	

1st Sem score		4th Sem score	
Highest Score in Class		Highest Score in Class	
Attendance – 1 st sem		Attendance – 4 th sem	
No. of Tutorial Class		No. of Tutorial Class	
No. of Class in F. School		No. of Class in F. School	
S.C. activities		S.C. activities	
Any disciplinary action		Any disciplinary action	
Sub		Sub	
Score		Score	

Soft skill class (1 conducted / attended)			
Applicable class (1 conducted / attended)			
Work experience			
Industry visit – 1			
Industry visit – 2			
Online visit			
SATIS Score			
CAF / NAF / BSMAT Score			
SATIS Professional Class			
Seminar/Workshop – participation			
Workshop/Workshop – participation			
Seminar / Workshop – attended			
Name	Date	Organized by	
1.			
2.			
3.			
4.			
5.			
6.			
7.			

2nd Sem score		3rd Sem score	
Highest Score in Class		Highest Score in Class	
Attendance – 2 nd sem		Attendance – 3 rd sem	
No. of Tutorial Class		No. of Tutorial Class	
No. of Class in F. School		No. of Class in F. School	
S.C. activities		S.C. activities	
Any disciplinary action		Any disciplinary action	
Sub		Sub	
Score		Score	

5th Sem score		6th Sem score	
Highest Score in Class		Highest Score in Class	
Attendance – 5 th sem		Attendance – 6 th sem	
No. of Tutorial Class		No. of Tutorial Class	
No. of Class in F. School		No. of Class in F. School	
S.C. activities		S.C. activities	
Any disciplinary action		Any disciplinary action	
Sub		Sub	
Score		Score	

Contribution to:	Paper Publication	Team & Events
Annual Magazine		
Wall Magazine		
Technical content	Research / Academic / Technical	
Attendance:		
On Campus	Off Campus	

Date of Counting with comments

11	20	
12	21	
13	22	
14	23	
15	24	
16	25	
17	26	
18	27	
19	28	
20	29	
21	30	
22	31	
23	32	
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25	34	
26	35	
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30	39	
31	40	