

Examination Committee

Objective:

To monitor and execute the continuous evaluation process of students along with slot tests and University Examinations.

Member List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)
Ms. Nidhi Singh, Registrar ,
Prof. Amlan Chakrabarti (Controller), Convener
Mr. Soumen Ghosh, Asst. Controller
Prof. Jayanta Pal (OIC)
Mr. Pranab Hazra (Supervisor-ECE)
Ms. Kamalika Benerjee (EE)
Mr. Subhankar Dey (CE)
Mr. Arghya Gupta (ME)
Mr. Amitava Sanfui (JTA)
Mr. Atanu Sen (JTA)
Mr.Karuna Ketan Karan (JTA)
Ms. Soma Bose Biswas (BA)
Ms. Chitrlekha Baksi (CA)
Ms. Anindita Dasgupta Chowdhury (Office Assistant)
Dr. Bikash Panja (Diploma)

Frequency of the meeting:- Twice in a semester

Internal Complaint Committee

Objective:

The objectives of the cell are:

- To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed.
- To advise complainants of the informal and formal means of resolution as specified by the Cell.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party.
- To provide information regarding counseling and support services on our campus.
- To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment and assault.
- To promote awareness about sexual harassment through educational initiatives those encourages and foster a respectful and safe campus environment.

Member List:

- **Prof. Chandrasekhar Sen Majumdar, CE, (Chairperson)**
- **Ms. Nidhi Singh, Registrar**
- **Ms. Sangita Roy, Asst. Prof. ECE**
- **Ms. Sarmistha Basu, BS & HU (Convener)**
- **Ms. Priyanjali Mukherjee, EE**
- **Dr. Amit Datta, ME**
- **Ms. Debjani Chakraborty, CSE**
- **Mr. Biswanath Battacharjee, BA**
- **Ms. Tamasree Biswas, IT**
- **Ms. Sahana Das, CA**
- **Ms. Punita Gaba (Admin Executive)**
- **Mr. Abhijeet Chakrabarty**

Frequency of the Meeting:- As and when required

Grievance Redressal Committee

Objectives:

The Committee is entrusted to deal with the following complaints of the aggrieved students

- Making admission contrary to merit determined in accordance with the declared admission policy of the Institute.
- Irregularity in the admission process adopted by the Institute.
- Refusing admission in accordance with the declared admission policy of the Institute.
- Withhold or refused to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Institution with a view to induce for compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue.
- Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such Institution.
- Breach of the policy for reservation in admission as may be applicable.
- Complaints of alleged discrimination by students from schedule caste, schedule tribes, OBC, Women, Minority or disable categories.
- Non payment or delaying payment of scholarships to any students that such Institution is committed, under the conditions imposed by AICTE, or by any other authority.
- Delay in conduct of examination or declaration of result beyond that specified in the academic calendar.
- On provision of student amenities as may have been promised or required to be provided by the Institution.
- Denial of quality education as promised at the time of admission or required to be provided.
- Non transparent or unfair evaluation practices.
- Refund of fees on withdrawal of admission as per AICTE instructions from time to time.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Ms. Suchismita Maiti, IT (Convener)

Prof. S.C. Bera, ME

Prof. Jagadis Chandra Guha, CE

Ms. Subhasree Bhattacharjee, CA

Ms. Sangita Roy, Asst. Prof. ECE

Ms. Sarmistha Basu, BS & HU

Prof. Amlan Chakrabarti , EE

Ms. Ananya Banerjee, CSE

Dr. Soma Bose Biswas, BA

Mr. Sandipan Panda, T&P

Ms. Arpita Basu, Librarian

Frequency of the Meeting:- As and when required

Anti – Ragging Committee

Objective:

To create and maintain ragging free environment through continuous awareness drive and all round monitoring.

Members List :

• Principal – Ex Officio	Principal	Chairman
• All HODs	HOD	Member
• Prof. Dr. S.C. Konar	Dean R & D	
• Mr. Arun Chakraborty	President, Netaji Shishu Udyan	Member
• Sub Divisional Officer	Ex – Officio	Invitee
• Animesh Mayank	4 th Year B.Tech Student	Member
• Saroj Singh Rajput	3 rd Year B.Tech Student	Member
• Shubham Adarsh	2 nd Year B.Tech Student	Member
• Ankit Chakraborty	3 rd Year MCA Student	Member
• Pankaj Shaw	3 rd Year BBA Student	Member
• Soudeep Chowdhury	3 rd Year Diploma Student	Member
• Sumit Sharma	Boys' Hostel Representative	Member
• Ankita Kumari	Girls' Hostel Representative	Member
• Mr. Ratan Das	Site Supervisor	Member
• Mr. Abhijit Bhowal	Office Asst.	Member
• Ms. Nidhi Singh	Registrar	Convener

Frequency of the Meeting:- As and when required

RESEARCH & DEVELOPMENT COMMITTEE

Objective:

Optimizing and encouraging research activities and enhancing the facilities at research labs to boost Institute's Research Profile.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Prof. Dr. S. C. KONAR, Dean R & D

Dr. B. K. Medya, IT

Dr. Saradindu Panda, HOD, ECE

Prof. (Dr.) Biman Mukherjee, CE

Dr. Sanjay Goswami, CA

Dr. Rupa Bhattacharyya, BS&HU (Convener)

Dr. Susmita Karan, BS & HU, (Jt. Convener)

Dr. Sumit Chabri, ME

Dr. Kunal Das, CSE

Dr. Anusri Mallik, BA

Mr. Dibyendu Sur, EIE

Mr. Debashish Saha, (HR)

Frequency of meeting:- Once in each month

STUDENTS' WELFARE COMMITTEE

Objective:

To look after overall students' issues, to maintain department wise students' database and records. Besides as per the instruction of WBUT, Student's Welfare Committee is required to explore the possible measures in order to extend the relief to the students who are facing hardship during their studentship in case of casualties like

- Death of Parent / Guardian / Earning Member of the Family and
- Accident faced during their studentship.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

ALL HODs

Mr. SUBHAM MAL , (SWO)

Ms. Punita Gaba, (Admin Executive)

Frequency of meeting:- Once in each month

LITERARY COMMITTEE

Objective:

To explore the literary and related skills of faculty, staff and students.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Ms. Subhasree Bhattacharjee , CA

Ms. Arpita Santra, Asst. Prof. ECE

Ms. Puja Haldar, CE

Ms. Rajashi Ray, BS & HU (Convener)

Mr. Sumanta Kundu , EE

Ms. Chandrima Chakarbarti, CSE

Dr. Anusri Mallik, BA

Ms. Suchismita Maiti, IT

Mr. Dibyendu Sur, EIE

Mr. Soumyajit Dasgupta, ME

Frequency of meeting:- Once in a semester

LIBRARY COMMITTEE

Objective:

Evaluation of requisition for learning resources.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

All HODs

Ms. Arpita Basu, Librarian (Convener)

Ms. Priyanka Bhattacharjee,

Ms. Banasree Paul

Frequency of meeting:- Once in a semester

HOSTEL & CANTEEN COMMITTEE

Objective:

Monitoring facilities provided at hostel and canteen through physical verification of food quality.

Members list:

Dr. B. K. Medya, IT (Chairperson)
Ms. Nidhi Singh, Registrar ,
Dr. Saradindu Panda, HOD, ECE
Dr. Sriparna Guha, BA
Mr. Subhankar Dey, CE
Ms. Rajashi Ray, BS & HU, (Convener)
Dr. Sandip Chanda, EE
Mr. Ankesh Samanta, ME
Mr. Safikhureshi Mondal, CSE
Mr. Ratan Das

Frequency of meeting:- Twice in a semester

CULTURAL COMMITTEE

Objective:

Explore the cultural and related skills from faculty, staff and students.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Ms. Rupa Dasgupta, EE

Ms. Chitralkha Bakshi, CA

Ms. Swati Barui, Asst. Prof. ECE

Mr. Rajkumar Banerjee, CE , (Jt. Convener)

Ms. Debopriya Dey, BS&HU

Mr. Akhtarujjaman Sarkar , ME

Ms. Joyita Basak, CSE

Dr. Soma Bose Biswas, BA

Ms. Sujata Kundu, IT (Convener)

Ms. Srijita Chakraborty, Accounts

Ms. Aparna Sarkar, Secretary to Principal

Frequency of meeting:- Once in a semester.

WOMEN CELL

Objective:

To facilitate a gender-sensitive and congenial working environment at NIT so that women, whether female employee (contractual, casual, temporary and permanent) or female student, are not subjected to gender-specific discrimination or sexual harassment.

Members list:

Dr. Indrani Sarkar, BS & HU (Chairman)

Dr. Sriparna Guha, BA, (Convener)

Ms. Subhasree Bhattacharjee, CA

Ms. Arnima Das, Asst. Prof. ECE

Ms. Puja Haldar. CE

Ms. Priyanjali Mukherjee, EE

Ms. Ananya Banerjee, CSE

Ms. Tamasree Biswas, IT

Ms. Susmita Das (EIE)

Mrs. Punita Gaba(Admin Executive)

Frequency of the meeting:- Once in a quarter.

TIME TABLE COMMITTEE

Objective:

To promote a proactive approach to make the timetable of academic activity in order to maximize the utilization of departmental and centrally timetabled teaching space and to make the most effective use staff and student time.

Member List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. Susmita Karan BS & HU, (Convener)

Ms. Dipu Mistry EE

Mr. Rahul Das Biswas CE

Mr. Anukul Maity CSE

Mr. Avishek Chakraborty BS & HU

Ms. Sujata Kundu IT

Ms. Moupali Roy ECE

Ms. Susmita Das EIE

Mr. Akhtarujjaman Sarkar ME

Dr. Sriparna Guha BA

Ms. Sahana Das CA

Ms. Susmita Das EIE

Mr. Chiradeep Ghosh System Administrator

Frequency of the meeting:- Twice in a semester

ACADEMIC COMMITTEE

Objective:

The objective of the Academic Committee is to oversee the academic affairs of the Institute and review and make recommendations to the Academic Council about academic programs and strategic priorities. The Committee ensures that NIT has the policies, capabilities, programs, practices, measurement systems and evidentiary reporting capabilities in place to

- Realize NIT's mission and execute NIT's strategic priorities.
- Deliver on NIT's promise to students that they will receive high quality education, training and support in the field of study they have chosen at NIT.

Member List:

1. **Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)**
2. **Ms. Nidhi Singh, Registrar , (Convener)**
3. **Prof Dr. S. C. Konar, Dean R&D (Advisor)**
4. **All HOD**
5. **Ms. Punita Gaba, Admin Executive**
6. **Aparna Sarkar, Secretary to Principal**

Frequency of the meeting: Twice in a month

INSTITUTE'S WEBSITE COMMITTEE

Objective:

To facilitate regular updates in the Institute's website as well as departmental website linked with the Institute's website

Members List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar , (Convener)

Mr. Dhananjay Kumar Tripathi , BS & HU

Mr. Arkendu Mitra, EE

Mr. Soumojit Dasgupta, ME

Mr. Shubhendu Banerjee, CSE

Dr. Soma Bose Biswas, BA

Mr. Soumya Bhattacharyya, IT

Ms.Chitralkha Bakshi, CA

Ms. Punita Gaba, Admin Executive

Mr. Avijit Dey, JTA, ECE

Ms. Arpita Mandal, CE

Frequency of the meeting:- Once in a month

ALUMNI ASSOCIATION

Objective:

- To nurture relationships among the current and future alumni and engage them in the life of the institute.
- To coordinate and promote programs that in still good will and pride, and provide opportunities for professional growth and social interaction.
- To promote and enhance effective communications between the institute and its alumni.

Members List:

Ms. Nidhi Singh, Registrar ,
Dr. Soma Bose Biswas, BA
Mr. Abhijit Ghosh, Asst. Prof. ECE (Secretary)
Mr. Rajkumar Banerjee. CE
Mr. Pallab Dutta, EE (Joint Secretary)
Mr. Akhtarujjaman Sarkar , ME
MD. Ashifuddin Mondal, CSE
Ms Mousumi Saha, CSE
Ms. Chandrima Chakrabarti, CSE
Ms. Sagarika Chowdhury, CSE(Vice President)
Ms. Tamasree Biswas, IT
Ms. Sahana Das , CA
Mr. Sudhangshu Sarkar
Mr. Abhijit Bhaowal
Ms. Arnima Das,ECE
Ms. Piyu Sarkar,ECE
Ms. Sangita Roy, ECE
Mr. Arkendu Mitra, ECE
Mr. Puspak Pain, ECE
Ms. Rimpi Dutta, ECE

Frequency of the meeting:- Once in every quarter

DISCIPLINARY COMMITTEE

Objective:

- To maintain proper discipline in the college premises.
- To cultivate good ethics, students' personal character and quality of a good citizen. .
- To enhance self management and develop student leadership among students in order to prepare them for their future goals.
- Further foster students' responsibility and develop students' initiative in learning.

Members List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar , (Convener)

All HODs

COE

Ms. Arpita Basu, Librarian

Mr. Neelanjan Mitra, Accounts Dept.

Mr. Sukanto Senapati, Store In-charge

Frequency of the meeting:- Once in a month

FINISHING SCHOOL COMMITTEE

Objective:

To bridge the gap between the curriculum based education and the current industry needs for final year B.Tech, BCA and MCA students.

Members List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. Sanjay Goswami, CA

Mr. Kaushik Sarkar, Asst. Prof. ECE

Mr. Arkendu Mitra, EE

Mr. Arghya Gupta, ME

MD Ashifuddin Mondal, CSE

Mr. Anirban Bhar, IT

Mr. Dibyendu Sur , EIE

Mr. Sandipan Panda (Convener)

Ms. Debopriya De, BS&HU

Mr. Biswanath Bhattacharjee, BA

Frequency of the meeting:- Once in a semester

Sports Committee

Objective:

Explore the Sports skills from faculty, staff and students.

Members list :

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)
Ms. Nidhi Singh, Registrar ,
Mr. Subhram Das (Convener- CSE)
Mr. Puspak Pain (ECE)
Mr. Milan Banerjee (EE)
Mr. Soumen Ghosh(IT)
Mr. Subhankar Dey (CE)
Mr. Goutam Roy (ME)
Mr. Susmita Das (EIE)
Ms. Soma Bose Biswas (BA)
Ms. Subhasree Bhattacharjee (CA)
Mr. Sayan Mitra (Jr. Office Assistant)
Mr. Nikhilesh Sil(BS & HU)
Mr. Subrata Biswas

Frequency of the meeting:- Once in a quarter

ENTREPRENEURSHIP DEVELOPMENT CELL

Objective:

To aim at institutionalizing mechanism, this could act as support system for technocrat entrepreneurs. To create awareness among the students regarding entrepreneurship and self -employment as an attractive and viable career option.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)
Ms. Nidhi Singh, Registrar ,
Dr. Sanjay Goswami, CA (Convener)
Mr. Kaushik Sarkar, Asst. Prof. ECE (Joint Convener)
Dr. Dhananjay Tripathi, BS & HU
Mr. Sudhangshu Sarkar, EE
Dr. Sumit Chabri, ME
Ms. Chandrima Chakarbarti, CSE
Dr. Anusri Mallik, BA
Mr. Soumya Bhattacharyya, IT

Frequency of meeting:- Once in every quarter

INDUSTRY INSTITUTE PARTNERSHIP CELL

Objective:

- Developing close links between Industry and Institute by interaction programs [High priorities given to activities designed to bring about improvement in the development and performance of industries and institutions].
- To encourage industry and organizations for placement and training of students in Industries.
- To conduct Industrial Training and Industrial Visits for the students and faculty. To conduct industrial exhibitions to highlight research facilities and expertise available with the Institute.
- To encourage Industry to collaborate in Industry Study Tour Programme (ISTP) / Intern-ship Programme, In-plant Training.
- Organizing seminars, symposiums, exhibitions and workshops on latest technological advancements, evaluation of project work with the collaborative efforts between industrial experts and institute departments Industrial Visit.
- Widening and effectively implementing the area of R & D and consultancy between the industries and the Institute.
- Motivate the young executives to become successful entrepreneurs.
- Widening and effectively implementing the area of R & D and consultancy between the industries and the Institute.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. Anirban Ghatak, Asst. Prof. ECE, (Convener)

Dr. Sandip Chanda, EE

Dr. Amit Datta, ME

Dr. Sriparna Guha, BA

Mr. Arya Banerjee. CE

Ms. Sagarika Chowdhury, CSE

Mr. Dibyendu Sur , EIE

Ms. Subhasree Bhattacharjee, CA

Ms. Sujata Kundu (IT)

Mr. Debashish Saha (Office)

Mr. Abhijeet Nandi

Mr. Sandipan Panda, Training & Placement

Mr. Dipankar Adak, BS & HU

Frequency of meeting:- Once in every quarter

ADMISSION COMMITTEE

Objective:-

- Counseling of the students.
- Participation in promotional activities.
- Selection of students to different courses.
- Establish transparency in the admission process and follow Government norms.
- Prepare the seat matrix in each combination and course.
- Publication of the availability of vacant seats.
- Display the fee structure.
- Address all Grievances of the applicants and parents.
- Attend to all such matters regarding admissions as the case may be.
- Processing entire students Registration process as per university guidelines.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. Sarbani Ganguly, BS & HU, (Convener)

Mr. Abhijit Ghosh, Asst. Prof. ECE

Mr. Abhijit Bhaowal

Mr. Sabir Ali. CE

Mr. Rajkumar Banerjee, CE

Mr. Subhajit Roy, EE

Mr Ankesh Samanta, ME

Mr. Shubhendu Banerjee, CSE

Mr. Prosenjit Guha, IT

Ms. Chitrlekha Baksi, CA

Ms. Bansari Deb Majumder, EIE

Mr. Kalyan Sinha Roy

Mr. Subham Maity

Frequency of meeting:- Once in every quarter

PLACEMENT COMMITTEE

Objective:

To provide overall supervision and direction to recruitment related activities taking place in campus. The committee will handle Summer Internship for the pre final year and Placements for the Final year, by aligning itself with the requirements of the industry as well as the expectations of the student community.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Mr. Sandipan Panda (Convener)

Mr. Abhijeet Nandy, T & P

Dr. Indrani Sarkar, BSHU

Mr. Anirban Bhar, IT

Mr. Arya Banerjee , CE

Mr. Soumen Pal, Asst. Prof. ECE

Mrs. Subhasree Bhattacharjee, MCA

Dr. Anusri Mallik. BA

Mr. Dibyendu Sur, EIE

Dr. Bikash Panja, ME

Ms. Subhra Mukherjee, EE

Mr. Safikureshi Mondal, CSE

Frequency of meeting:- Once in every fortnight

TRAINING COMMITTEE

Objective:-

To ensure proper training of students in order to make them Industry Ready.

To promote mentoring of trainees.

To develop meetings and educational events for trainees.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Mr. Sandipan Panda (Convener)

Mr. Subhankar Dey, CE

Mr. Abhijit Bhaowal

Ms. Sandhya Pattanayak, ECE

Mrs. Subhasree Bhattacharjee, CA

Dr. Anusri Mallik, BA

Ms. Susmita Das, EIE

Mr. Ankesh Samanta, ME

Ms.Sanchari Kundu, EE

Mr. Subhram Das, CSE

Dr. Sarbani Ganguly, BSHU

Mr. Anirban Bhar, IT

Mr. Sajal Mahato, T & P

Frequency of meeting:- Once in every fortnight

INCUBATION CENTRE

Objective:

Narula Institute of Technology initiated an incubation centre to encourage students in innovation, commercialization and entrepreneurship. The aim of the incubation centre would be to assist technology business start-up in their early stage. Through incubation centre NIT can provide the following service entrepreneur:

- Scrutinize the feasibility of the idea.
- Provide workspace and facilities.
- Provide technical support to implement the idea.
- Provide information regarding financial assistance from industry/ government agency.
- Provide support to commercialize the product.
- Provide business networking and alliance.
- Provide access to professional consultant and expert.
- Provide access to JIS group exhibition pavilion to display their innovation/product.
- NIT may provide support in patent filing and patent searching through professional.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. J. K. Das

Ms. Sandhya Pattanayak, Asst. Prof. ECE (Convener)

Mr. Avijit Dey (ECE)

Dr. Sanjay Goswami , CA

Dr. Anusri Mallik, BA

Mr. Rahul Das Biswas. CE

Mr. Avisek Chakraborty, BS & HU

Mr. Sudhangshu Sarkar, EE

Ms. Pratyusha Biswas Deb, EE

Dr. Bikash Panja, ME

Dr. Kunal Das, CSE

Ms. Suchismita Maiti, IT

Ms. Sushmita Das, EIE

Frequency of meeting:- Once in every quarter

Board of Examination Committee

Objective:

To monitor and execute the continuous evaluation process of students along with slot tests and University Examinations.

Members list:

1. Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)
2. Ms. Nidhi Singh, Registrar ,
3. COE (Convener)
4. All HODs

Frequency of meeting:- As and when required

Science & Technology Committee

To promote new ideas and coordinating and promoting Scientific and Technological activities in the Institution.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Dr. Sandip Chanda (Convener)

Mr. Pranab Hazra, Asst. Prof. ECE (Jt. Conv)

Mr. Abhipriya Haldar. CE

Dr. Tapan Mukhopadhyay, BS & HU

Mr. Arghya Gupta, ME

Ms. Mousumi Saha, CSE.

Mr. Soumya Bhattacharyya, IT

Ms. Sahana Das, CA

Ms. Sushmita Das, EIE

Frequency of meeting:- As and when required

Energy Conservation Committee

Objective: To make efforts to reduce the consumption of energy by ensuring low waste of energy consumption.

Members list:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Prof. S.C. Bera, ME

Dr. Anusri Mallik, BA

Mr. Piyu Sarkar, Asst. Prof. ECE

Mr. Abhipriya Haldar CE

Mr. Dipankar Adak, Bs & HU

Mr. Sudhangshu Sarkar, EE (Convener)

Ms. Debjani Chakraborty, CSE

Ms. Haimanti Tarafder, IT

Ms. Debrupa Pal, CA

Mr. Rattan Das

Frequency of meeting:- As and when required

INTERNAL QUALITY ASSURANCE CELL

Objective:

- To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College
- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

Members directory

Prof. (Dr.) M. R. Kanjilal, Principal,NIT, Chairperson (IQAC
Mr. Simarpreet Singh, Director, JIS Group
Mr. Harsh Kumar Jha, Member BOG, NIT
Dr. Prabir Aditya, Vice President, Interra Information Technologies
Mr. Pradip Chowdhury, Member of Rotary Club, Kamarhati
Prof.Dr. S C Konar, Dean R&D
Ms. Nidhi Singh, Registrar,NIT
Dr. Rupa Bhattacharyya, Asst. Prof., BSHU, NIT,Coordinator
Dr. Kunal Das, CSE, Jt. Coordinator
Prof. Dr. B K Medya. , Professor & Head, IT, NIT
Prof. C S Sen Majumdar, Professor- CE,NIT
Dr. Sandip Chanda, Associate Professor & HOD, EE, NIT
Mr. Jayanta Pal, Asst Prof & HOD, CSE, NIT
Dr. Sanjay Goswami, Asst. Prof., CA, NIT
Dr. Sumit Chabri, Asst. Prof. ME
Ms. Susmita Das, Asstt. Prof. EIE
Dr. Sriparna Guha, Asstt. Prof. BA
Mr. Surajit Bari, Asstt. Prof. ECE
Mr. Arya Banerjee, Asstt. Prof. CE
Mrs. Swantana Sarkar, Alumni, ECE
Ms. Debashree Nandi Aich, Alumni, MCA
Ms. Neelanjana Mukherjee, Alumni EE
Ms. Tanisha Dobe, Student Co- coordinator
Mr. Hamza Hassan, Alumni CSE

NSS Committee

Objective: To develop student's personality through community service. It aims to inculcate social welfare in students.

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar ,

Mr. Sudhamoy Bhattacharya, EE

Dr. Nikhilesh Sil, BS & HU, (Convener)

Mr. Puspak Pain, ECE (Jt. Convener)

Mr. Rahul Das Biswas, CE

Ms. Debrupa Pal, MCA

Mr. Goutam Roy, ME

Mr. Anukul Maity, CSE

Mr. Partha Pratim Basu, IT

Dr. Soma Bose Biswas, BA

Mr. Sushmita Das, EIE

Mr. Subrata Biswas

Frequency of meeting:- As and when required

PURCHASE COMMITTEE

Objective

Identify from approved Vendor List of H.O Obtain appropriate information, such as quality, delivery, Pricing etc. and make all purchasing commitments after obtaining approval from Purchase Committee.

Member List:

Prof. (Dr.) M. R. Kanjilal , Principal (Chairperson)

Ms. Nidhi Singh, Registrar , Convener

Mr. S. C. Konar. (Dean R & D)

All HOD

Mr. Sukanta Senapati (Store Head)

Ms. Arpita Basu (Library Head)

Mr. Neelanjana Mitra (Accounts Dept)

Frequency of meeting:- As and when required

ACADEMIC AUDIT COMMITTEE

Objective:

- i) The main purpose of the Academic Audit Committee of department is mapping between the programme educational objective and programme educational outcome.
- ii) To study the status of continuous academic improvement of the department.
- iii) To identify the academic strength of the department and suggest efficient utilization of the strength.
- iv) To identify the academic weakness of the department and to suggest proper remedial methods.
- v) Suggest pedagogy of teaching and learning system.

Members List:

Experts from outside nominated by the Academic Council:

Department of IT Professor Devadatta Sinha Department Computer Science & Engineering, University of Calcutta

Department of ECE Prof. S Roy Bhadrachowdhury Professor, ETCT, IEST

Department of EE Prof. Ashok Kumar Maitra Professor-Electrical Engineering Department, IEST Shibpur

Department of Civil Engineering Prof. (Dr.) Subrata Chakraborty Professor – Department of Civil Engineering, BESU

Department of English Prof. Tanmay Ghosh Dept of English Language and Literature-Calcutta University

Department of Business Administration Prof. (Dr.) K.K. Chowdhury Director, Army Institute of Management, Kolkata

Department of Mechanical Engineering Prof. (Dr.) Dipankar Sanyal Department of Mechanical Engineering, Jadavpur University

Department of Computer Science & Engineering Professor Devadatta Sinha Department Computer Science & Engineering, University of Calcutta

Department of Physics Prof. (Dr.) Asit Baran Bhattacharya Professor – Department of Physics, University of Kalyani

Department of Chemistry Prof. D.K. Bhattacharyya Emeritus Professor, Dept. of Chemical Technology, Calcutta University

Department of Mathematics Prof. Kripasindhu Chowdhury National Council of Education Research, Jadavpur University

Department of Computer Application Professor Devadatta Sinha Department Computer Science & Engineering, University of Calcutta

Department of EIE Prof. S Roy Bhadra Chowdhury Professor, ETCT, IEST

Frequency of the meeting:- Once in a semester

PLANNING & EVALUATION COMMITTEE

Objective:

- To Prepare Long Term and Short Term planning in consonance with the VISION and MISSION of the Institution
- Continuous monitoring and phase wise evaluation of the execution of the plan.
- Periodical Evaluation of the performance of the Institution and other statutory and non-statutory committee.
- Recommend short term and long term academic and non-academic reforms to academic council of the Institute periodically
- Work as an advisory body to the Finance Committee for budgetary allocation and utilization.

Members List:

- | | | |
|-----------------------------|---------------------|-----------------|
| • Prof (Dr.) S M Chatterjee | BOG-Chairman | Chairman |
| Mr. Simarpreet Singh, | Director, JIS Group | Member |
| • Mr. S S Dutta Gupta | Director | Member |
| • Prof (Dr.) M R Kanjilal | Principal | Vice Chairman |
| • All HODs | Member | Member |
| • Prof (Dr.) Manoj Mitra | Prof- J.U | External Member |
| • Mr Harsh Kumar Jha | MD- Tata Metalics | External Member |
| • Nidhi Singh | Registrar | Convener |

Frequency of the meeting:- Once in a quarter